SmartSearch

Building the bridge between People, Paper & Processes

People:
All documents are securely deposited in Archives you designate. You dictate permissions guaranteeing compliance while ensuring that documents are available 24/7. With SmartSearch you determine who in your organization will have access to your files and what can be done with them.

Paper:
Reduce paper consumption by storing all of your documents in a centralized content repository. SmartSearch's broad adaptability allows you store both scanned and electronic documents including PDF, JPG, TIF, Word, Excel, Outlook files and many more.

Processes:
SmartSearch drives efficiency by streamlining repetitive business processes including document routing, notification and approval. Time spent searching for documents is drastically minimized resulting in increased productivity and reduced spending.

Are you ready to take your office paperless?

SmartSearch is the proven answer if you want to:
- Eliminate paper-based filing systems
- Streamline business processes
- Automate document routing and notifications
- Increase document security and compliance
- Easily share and collaborate on documentation within your organization

SmartSearch offers affordable, award-winning document management that can be adapted to any paper-intensive business. No matter what size your company, or in what field you work, SmartSearch offers value-driven solutions that are easy to use, learn and support.

Professional Edition
The perfect document management software solution for Small to Medium Business (SMB) and departmental applications. With its modular design, the Professional Edition offers maximum flexibility in both pricing and configuration by allowing organizations to select only the tools needed for their specific business application.

Corporate Edition
Designed for organizations looking to leverage the full spectrum of what SmartSearch has to offer. As a comprehensive solution which includes licensing for disaster recovery and test bench applications, the Corporate Edition delivers a tremendous balance of value and enterprise class functionality.

FEATURE	BENEFIT
Robust Security and Auditing	Security in SmartSearch integrates with Active Directory greatly streamlining administration and providing users with single sign-on access. The built in audit trail proves your security is working by logging all document actions by date and user.
Capture Workflow	Completely automate the capture and indexing of documents from any source including Multifunction Printers(MFP), desktop scanners and line of business print output using intelligent batch separation, image cleanup and zonal OCR and Barcode recognition eliminating the need for any user intervention and maximizing your return on investment.
KeyFree Indexing	Click on any word or phrase in the body of any document to fill out fields through OCR assisted indexing. Eliminates the need for manual data entry and greatly reduces mistakes.
Image XChange	Click on any piece of data in your line of business application (accounting, CRM, HRM) and instantly retrieve all matching documents in SmartSearch reducing training requirements and increasing end user adoption.
Work XChange	Build business rules into SmartSearch to automate routing, notification, escalation and approval of documents to reduce cycle times. Provide key decision makers instant visibility into each stage of document centric workflows.
File XChange	SmartSearch natively appears as a drive in Windows Explorer allowing users to streamline the capture and indexing of electronic documents using File->Save As from any Windows application and storing the document in its native format.
Mail XChange	Drag and drop Outlook emails directly into SmartSearch or monitor a watched inbox for the automated import of emails and/or their attachments. Email properties such as To, From and Subject will be automatically filled out, saving time and greatly reducing the cost of capture.
Data XChange	Using a key piece of data, SmartSearch can perform a database lookup either internally or to any OLEDB or ODBC compliant database to repurpose data into SmartSearch index fields saving time and eliminating indexing errors.
Square 9 FreeForm	Turn cumbersome paper based forms into dynamic, intelligent web based forms that submit directly into SmartSearch. Rules and logic ensure that required data is entered and done so correctly, eliminating mistakes and greatly reducing cycle times. Any data in the form can become document meta data effectively "outsourcing" indexing to the form filler.
PlanetPress Suite	Eliminate the need for costly preprinted forms and impact printers by intercepting mainframe print output, merging it with predefined electronic forms and routing the output to low cost laser printers, email, fax, SmartSearch or any combination.

Supported Platforms

SmartSearch Server:
Server 2003 (32 & 64-bit)
Server 2008 (32 & 64-bit)
Server 2012 (32 & 64-bit)
Windows 7 Pro/ Ult (32 & 64-bit)
Windows 8 Pro (32 & 64-bit)

Database:
SQL 2005 Standard or Enterprise
SQL 2008 Standard or Enterprise
SQL 2012 Standard or Enterprise
SQL 2012 Express (Included)

Client:
Windows XP Pro (32-bit only)
Vista (32 & 64-bit)
Windows 7 Pro/ Ult (32 & 64-bit)
Windows 8 Pro (32 & 64-bit)

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